

## OXFORD COUNTY LIBRARY BOARD MEETING MINUTES

**Tuesday, June 18, 2024**

Members Present: Chair Julia Harris  
Vice-Chair Laura Langford  
Councillor David Mayberry  
Katherine Grieve  
Cynthia Lacroix

Members Absent: Councillor Brian Petrie  
Megan Blair

Staff Present: L.M. Williams, CEO/Chief Librarian  
L. Buchner, Director of Corporate Services

### 1. CALL TO ORDER

Oxford County Library meets in regular session this the eighteenth day of June, 2024 in Room 222, Oxford County Administration Building, Woodstock at 1:00 p.m. with Chair Julia Harris in the chair.

### 2. APPROVAL OF AGENDA

#### RESOLUTION 1

Moved By: David Mayberry  
Seconded By: Laura Langford

Resolved that the Agenda be approved as amended

DISPOSITION: Motion Carried

### 3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

### 4. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING

#### RESOLUTION 2

Moved By: Laura Langford  
Seconded By: Katherine Grieve

Resolved that the Library Board minutes of May 21, 2024 be adopted.

DISPOSITION: Motion Carried



## **5. DELEGATIONS. PRESENTATIONS AND CONSIDERATION THEREOF**

### 5.1 Meagan Brennan, Outreach/Teen Librarian – Ox on the Run

#### RESOLUTION 3

Moved By: Katherine Greive

Seconded By: Cynthia Lacroix

That the Library Board receives the Ox on the Run Presentation for information;

And that staff provide the calendars to the area municipalities on an ongoing basis;

And further that the library statistics be updated to provide further Ox on the Run statistics regularly.

DISPOSITION: Motion Carried

## **6. CONSIDERATION OF CORRESPONDENCE**

NIL

## **7. REPORTS**

### 7.1. 2024-27 Key Agenda Items and Policy Review Update (verbal report)

#### RESOLUTION 4

Moved By: Laura Langford

Seconded By: Cynthia Lacroix

That the Library Board receives Verbal Report 2024-27, Key Agenda Items and Policy Review Update for information and discussion.

DISPOSITION: Motion Carried

### 7.2. 2024-28 Librarian's Report and Monthly Statistics

#### RESOLUTION 5

Moved By: Laura Langford

Seconded By: David Mayberry

That the Library Board receives Report 2024-28, Librarian's Report and Monthly Statistics, for information and discussion.

DISPOSITION: Motion Carried

### 7.3 2024-29 2023 Financial Audit

#### RESOLUTION 6

Moved By: David Mayberry

Seconded By: Cynthia Lacroix

That the Oxford County Library Financial Statements for the year ending December 31, 2023 be accepted.

DISPOSITION: Motion Carried

### 7.4 2024-30 Board Committee Policy Review and Update

#### RESOLUTION 7

Moved By: Laura Langford  
Seconded By: Katherine Greive

That the Library Board receives Report 2024-30, Board Committees Policy Review and Update, and approves the changes made to the Board Committees Policy as set out in Attachment 1.

DISPOSITION: Motion Carried

**8. UNFINISHED BUSINESS**

NIL

**9. MOTIONS**

NIL

**10. NOTICE OF MOTIONS**

NIL

**11. ENQUIRIES**

D.Mayberry inquires if the Chair wishes to discuss the future of Ox on the Run at the next meeting to determine direction for the 2025 budget and business planning.

The Chair provides direction to staff to include this matter the next Board agenda.

The Chair asks when the Board would like to schedule their meeting at the Otterville Branch to see the new mural. The Board provides staff direction to schedule the October meeting at the Otterville Branch.

**12. ADJOURNMENT**

RESOLUTION 9

Moved By: Laura Langford  
Seconded By: Katherine Greive

Resolved that the Board meeting of June 18, 2024 be adjourned until the next meeting scheduled for August 21, 2024 at 1:00 p.m. at the Oxford County Administrative Building.

DISPOSITION: Motion Carried at 2:55p.m.

Original signed by \_\_\_\_\_

Julia Harris, CHAIR

Original signed by \_\_\_\_\_

Lisa Marie Williams, SECRETARY