

## OXFORD COUNTY LIBRARY BOARD MEETING MINUTES

**Tuesday, February 20 2024**

Members Present: Vice-Chair Laura Langford  
Councillor David Mayberry  
Councillor Brian Petrie  
Megan Blair  
Katherine Grieve  
Cynthia Lacroix

Members Absent: Chair Julia Harris

Staff Present: L.M. Williams, CEO/Chief Librarian  
L. Buchner, Director of Corporate Services

### 1. CALL TO ORDER

Oxford County Library meets in regular session this the twentieth day of February, 2024 in Room 222, Oxford County Administration Building, Woodstock, at 1:02 PM with Vice-Chair Laura Langford in the chair.

### 2. APPROVAL OF AGENDA

#### RESOLUTION 1

Moved By: David Mayberry

Seconded By: Katherine Grieve

Resolved that the Agenda be approved.

DISPOSITION: Motion Carried

### 3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

### 4. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING

#### RESOLUTION 2

Moved By: Brian Petrie



Seconded By: Megan Blair

Resolved that the Library Board minutes of January 16, 2024 be adopted.

DISPOSITION: Motion Carried

## **5. DELEGATIONS. PRESENTATIONS AND CONSIDERATION THEREOF**

NIL

## **6. CONSIDERATION OF CORRESPONDENCE**

6.1 Dina Stevens, Executive Director, Federation of Ontario Public Libraries

January 23, 2024

RE: FOPL Update

### RESOLUTION 3

Moved by: David Mayberry

Seconded by: Katherine Grieve

That the Library Board receives correspondence for consideration.

DISPOSITION: Motion Carried

## **7. REPORTS**

7.1. 2024-06 Key Agenda Items and Policy Review Update (verbal report)

### RESOLUTION 4

Moved By: Brian Petrie

Seconded By: David Mayberry

That the Library Board receives Verbal Report 2024-06, Key Agenda Items and Policy Review Update for information and discussion.

DISPOSITION: Motion Carried

7.2. 2024-07 Librarian's Report and Monthly Statistics

### RESOLUTION 5

Moved By: Brian Petrie

Seconded By: Megan Blair

That the Library Board receive Report 2024-07, Librarian's Report and Monthly Statistics, for information and discussion.

DISPOSITION: Motion Carried

7.3. 2024-08 2023 Board Evaluation Results

### RESOLUTION 6

Moved By: David Mayberry  
Seconded By: Megan Blair

That the Library Board receives Report 2024-08, 2023 Board Evaluation Results for information and discussion.

DISPOSITION: Motion Carried

#### 7.4. 2024-09 Diversity and Inclusion Policy Review and Update

##### RESOLUTION 7

Moved By: Brian Petrie  
Seconded By: David Mayberry

That the Library Board receives Report 2023-09, Diversity and Inclusion Policy Review and Update, and approves the Diversity and Inclusion Policy as amended.

DISPOSITION: Motion Carried

#### 7.5 2024-10 Advocacy Policy Review and Update

##### RESOLUTION 8

Moved By: David Mayberry  
Seconded By: Katherine Grieve

That the Library Board receives Report 2024-10, Advocacy Policy Review and Update, and approves amendments to the Advocacy Policy as set out in Attachment 1.

DISPOSITION: Motion Carried

#### 7.6 2024-11 Library Strategic Plan (verbal report)

##### RESOLUTION 9

Moved By: Katherine Grieve  
Seconded by: David Mayberry

That the Library Board receives Report 2024-11, Library Strategic Plan, and approves the Final Strategic Plan Document and At-a-Glance sheet as amended

DISPOSITION: Motion Carried

### **8. UNFINISHED BUSINESS**

NIL

### **9. MOTIONS**

NIL

### **10. NOTICE OF MOTIONS**

NIL

### **11. ENQUIRIES**

NIL

**12. ADJOURNMENT**

RESOLUTION 10

Moved By: Katherine Grieve

Second By: Brian Petrie

Resolved that the Board meeting of February 20, 2024 be adjourned until the next meeting scheduled for March 19, 2024 at 1:00 p.m.

DISPOSITION: Motion Carried at 2:23 p.m.

Original signed by \_\_\_\_\_

Laura Langford, Vice Chair

Original signed by \_\_\_\_\_

Lisa Marie Williams, Secretary