

BY-LAW NO. 4889-2007
SCHEDULE "A"

Schedule of Fees and Charges
Effective January 1, 2021

| Description of Fee or Charge | Approved 2021 Rate | HST Rate | | Notes |
|---|-----------------------------|----------|---------------------------|--|
| General | | | | |
| Commissioners fee | \$15.00 | | per request | |
| Photocopy - 8 ½" x 11" black | \$0.25 | Inc. HST | per page | |
| Photocopy - 8 ½" x 11" colour | \$0.40 | Inc. HST | per page | |
| Photocopy - 8 ½" x 14" black | \$0.35 | Inc. HST | per page | |
| Photocopy - 8 ½" x 14" colour | \$0.45 | Inc. HST | per page | |
| Photocopy - 11" x 17" | \$0.50 | Inc. HST | per page | |
| Photocopy - 11" x 17" colour | \$0.60 | Inc. HST | per page | |
| Photocopy - larger than 11" x 17" black | \$12.00 | Inc. HST | per page | |
| Photocopy - larger than 11" x 17" colour | \$24.00 | Inc. HST | per page | |
| Non-sufficient funds charge | \$15.00 | | per occurrence | Does not include Human Services clients |
| Meeting investigation fee | \$25.00 | | per request | |
| Records Management | | | | |
| PHIPA access requests | \$30.00 | | | The set fee of \$30.00 includes administrative charges such as locating and retrieving the record, reviewing the contents of the record for not more than 15 minutes and preparing a response letter to the individual. The fee also includes photocopying or printing the first 20 pages of a record. Requests which exceed 20 pages will be subject to an additional photocopying or printing charge of \$0.25 per page. These costs will be provided in an estimate to the requestor prior to proceeding. |
| PHIPA access requests - photocopying more than 20 pages | \$0.25 | | per page (after 20 pages) | |
| MFIPPA information request | As prescribed by Regulation | | | |

BY-LAW NO. 4889-2007
SCHEDULE "A"

| Description of Fee or Charge | Approved 2021 Rate | HST Rate | | Notes |
|---|--------------------|----------|---|--|
| Provincial Offences Administration | | | | |
| To transcribe all or part of a recording and produce a first certified copy of a transcript | \$4.30 | | per page or \$20.00, whichever is greater | \$50 deposit is required when ordering an original transcript. |
| Copy of transcript already produced | \$0.55 | | per page | |
| For an electronic copy of the transcript requested at the same time as a request for a transcript or copy | No charge | | | |
| For an electronic copy of the transcript requested at any other time | \$20.00 | | per transcript | |
| Commissioners fees related to a general affidavit for a provincial offences matter | No charge | | | |
| Provincial Offences photocopy or certified copy | \$1.00 | | per page | |
| Tourism | | | | |
| Discovery Guide Listing | \$175.00 | Plus HST | per listing | |
| Discovery Guide Listing with Logo | \$250.00 | Plus HST | per listing | |
| Discovery guide advertisement - ¼ page | \$300.00 | Plus HST | | A 30% charge is applied to this amount if not purchasing a listing |
| Discovery guide advertisement - ½ page | \$500.00 | Plus HST | | |
| Discovery guide advertisement - full page | \$1,000.00 | Plus HST | | |
| Discovery guide advertisement - full page inside cover | \$1,500.00 | Plus HST | | |
| Discovery guide advertisement - back cover | \$2,000.00 | Plus HST | | |
| Discovery guide advertisement - Feature Level 1 | \$500.00 | Plus HST | per listing | |
| Discovery guide advertisement - Feature Level 2 | \$300.00 | Plus HST | per listing | |
| Discovery guide advertisement - Feature Level 3 | \$200.00 | Plus HST | per listing | |
| Discovery guide advertisement - Feature Level 4 | \$100.00 | Plus HST | per listing | |
| Discovery guide advertisement - Feature Level 5 | \$50.00 | Plus HST | per listing | |
| Discovery guide advertisement - map listing | \$25.00 | Plus HST | per listing | |
| Website listing | \$75.00 | Plus HST | per listing | |
| Oxford County Cheese Trail - Quick Stop Partner | \$150.00 | Plus HST | annual | |
| Oxford County Cheese Trail - Full Partner | \$300.00 | Plus HST | annual | |
| Information Services | | | | |
| Urban zoning maps - 24" x 36" colour | \$15.00 | Plus HST | | |
| Urban zoning maps - 36" x 48" colour | \$20.00 | Plus HST | | |
| Township base maps - 24" x 36" colour | \$15.00 | Plus HST | | |
| Township base maps - 36" x 48" colour | \$20.00 | Plus HST | | |
| County of Oxford map book | \$20.00 | Plus HST | | |
| Customer map/data request - labour and material charges | \$50.00 | Plus HST | per hour | |
| - linear foot plotter printout | \$10.00 | Plus HST | per linear foot | |
| Consolidated Zoning map - colour | \$20.00 | Plus HST | | |
| Ortho-photography Images | \$50.00 | Plus HST | per tile (sq. km) | |

BY-LAW NO. 4889-2007
SCHEDULE "A"

| Description of Fee or Charge | Approved 2021 Rate | HST Rate | | Notes |
|---|------------------------------------|----------|---|---|
| Library | | | | |
| Local faxing | \$0.25 | | per page | |
| Long distance faxing | \$0.25 | | per page | |
| Library merchandise and consumables | Prices Vary | Plus HST | | Items may include book bags, program materials, memory sticks, etc. |
| Library card replacement | \$2.00 | | | |
| Room rentals | | | | |
| | | | | For all branches except those specifically identified |
| Any morning, afternoon or evening rental period | \$10.00 | Plus HST | | |
| Any two morning, afternoon or evening rental period | \$12.00 | Plus HST | | |
| Full day rental period | \$15.00 | Plus HST | | |
| Room rentals - Ingersoll, Norwich, Plattsville, Tavistock, Thamesford, Tillsonburg | | | | |
| First hour of rental | \$20.00 | Plus HST | | |
| Each hour thereafter | \$5.00 | Plus HST | | |
| Local history/genealogy research fees | | | | |
| First hour of research | \$30.00 | | | Fees include copying/printing of up to 15 pages single-sided, postage and handling. Additional copying and printing will be billed at the established rates. |
| Additional 15 minute intervals | \$10.00 | | | |
| Lost or Damaged collection items | Replacement cost less depreciation | | dollar value assessed by library staff | |
| Job Related Faxes and Printing | | | | |
| Faxes of Job applications | No charge | | up to 5 pages free per day, local or long distance faxes, limited to 2 times per week | In the event that government grants and funding are available to assist the library with the provision of these services, copying and faxing fees may be reduced or waived. |
| Photocopies of resumes and job applications | No charge | | up to 10 free copies per day, limited to 2 times per week | |
| Education Related Services | | | | |
| Proctoring | No Charge | | | |

BY-LAW NO. 4889-2007
SCHEDULE "A"

| Description of Fee or Charge | Approved 2021 Rate | HST Rate | | Notes |
|--|--------------------|----------|----------------------------|---|
| Archives | | | | |
| External research - after 15 minutes | \$30.00 | Inc. HST | per hour | |
| Photocopies from microfilm reader/printers - 11" x 17" | \$0.50 | Inc. HST | per page | |
| Digital image scanning - to 8.5" x 11" paper | \$5.00 | Inc. HST | | |
| Digital image scanning to Compact Disc or memory stick | \$10.00 | Inc. HST | | |
| Digital image scanning custom in-house to 8.5" x 11" paper | \$7.50 | Inc. HST | per 15 minutes | |
| Digital image scanning custom in-house to Compact Disc or memory stick | \$7.50 | Inc. HST | per 15 minutes + \$5.00 | |
| Document conservation - cleaning and repair | \$60.00 | Inc. HST | per hour | |
| <i>Document conservation - encapsulation</i> | | | | |
| Mylar | \$1.00 | Inc. HST | per square foot | |
| Encapsulating tape | \$18.00 | Inc. HST | per roll | |
| Paramedic Services | | | | |
| Informal Access Request | \$65.00 | | per request | |
| Event Coverage - Ambulance and 2 Paramedics | \$130.50 | | per hour (minimum 6 hours) | |
| Event Coverage - Ambulance/ERV and 1 Paramedics | \$65.25 | | per hour (minimum 6 hours) | |
| Event Coverage - Additional Paramedic (each) | \$51.90 | | per hour (minimum 6 hours) | |
| Event Coverage - Supervisor (each) | \$62.25 | | per hour (minimum 6 hours) | |
| Event Coverage - Statutory Holiday | 2 X above rates | | per hour (minimum 6 hours) | |
| Planning | | | | |
| Condominium (except vacant land) | \$1,660.00 | | | Plus a deposit to recover the costs for peer review of studies submitted in support of the application as required |
| Exemption from draft approval (all) | \$1,150.00 | | | |
| Consent | \$2,065.00 | | | Plus a deposit to recover the costs for peer review of studies submitted in support of the application as required. Each additional lot for same owner, applicant and property |
| Each additional lot | \$1,030.00 | | | |
| Consent & minor variance | \$2,140.00 | | | |
| Each additional lot | \$1,070.00 | | | |
| <i>Consent or consent & minor variance</i> | | | | |
| Changes to approved conditions (major) | \$265.00 | | | |
| Changes to approved conditions (minor) | \$135.00 | | | |
| Revised application (major) | \$370.00 | | | |

BY-LAW NO. 4889-2007
SCHEDULE "A"

| Description of Fee or Charge | Approved 2021 Rate | HST Rate | | Notes |
|--|--------------------|----------|-------------------|--|
| Revised application (minor) | \$190.00 | | | |
| Validation order | \$665.00 | | | |
| Official plan (regular) | \$2,735.00 | | | Plus a deposit to recover the costs for peer review of studies submitted in support of the application as required |
| Official plan (technical) | \$1,020.00 | | | |
| Part lot control exemption | \$760.00 | | | |
| Plus: per new part/lot (1 to 6 parts/lots) | \$160.00 | | | |
| Plus: maximum (7 and more parts/lots) | \$1,055.00 | | | All lots must be exempted under one by-law |
| Renewable energy application - major | \$1,990.00 | | | |
| Renewable energy application - minor | \$390.00 | | | |
| Subdivision (and vacant land condominium) | \$3,630.00 | | | Plus a deposit to recover the costs for peer review of studies submitted in support of the application as required |
| Extension of draft approval | \$585.00 | | | |
| Changes to draft approval (major) | \$1,440.00 | | | Includes changes to conditions |
| Changes to draft approval (minor) | \$715.00 | | | |
| Woodlands Conservation (minor exemption application) | \$205.00 | | | |
| Facilities | | | | |
| Electric Vehicle Supply Equipment (EVSE) charging fees-Level 2 | \$2.00 | | per prorated hour | |
| Electric Vehicle Supply Equipment (EVSE) charging fees-Level 3 | \$15.00 | | per prorated hour | |
| Room rentals | | | | |
| Any morning, afternoon or evening rental period | \$10.00 | Plus HST | | |
| Full day rental period | \$15.00 | Plus HST | | |
| Communication Tower Equipment | \$1,400.00 | Plus HST | annual | The fee will be imposed as new tenants are authorized and existing leases are renewed. Exemption from this fee will apply to existing emergency communication equipment owned and maintained by area municipalities. |
| Roads Operations | | | | |
| Moving Permits | | | | |
| Annual Permit | \$200.00 | | each | |
| One Time Permit | \$75.00 | | each | |
| Project Permit (multiple moves, same route/product in same year) | \$500.00 | | max per year | |
| Culvert Install (includes admin fee) | | | | |
| For 10m of 450mm culvert | \$2,300.00 | | | Culvert sizes larger than 450mm will be charged at actual cost and will be quoted to the applicant prior to installation |
| For 10m of 450mm culvert | \$2,300.00 | | | |
| Each additional meter | \$150.00 | | | |

BY-LAW NO. 4889-2007
SCHEDULE "A"

| Description of Fee or Charge | Approved 2021 Rate | HST Rate | | Notes |
|---|--------------------|----------|------------------|--|
| <i>Curb cut (includes admin fee)</i> | | | | |
| Minimum charge (7.6m) | \$500.00 | | | |
| Each additional 0.3m over 7.6m | \$15.00 | | | |
| Entrance Admin fee | \$110.00 | | | |
| Public Works Development Review | | | | |
| Condominium | \$250.00 | | | |
| Consent | \$250.00 | | | For new vacant residential, institutional, commercial, or industrial lot creation |
| Consent & minor variance | \$250.00 | | | |
| Minor variance | \$100.00 | | | |
| Official plan | \$250.00 | | | |
| Zone change | \$150.00 | | | |
| Subdivision | \$75.00 | | per lot | Lot as defined as follows: Single family home=1.0; Semi-detached=1.5; Multi-residential (more than two units)=No. of residential units/2 |
| Subdivision - maximum | \$1,500.00 | | per subdivision | |
| Site plan review | \$500.00 | | | |
| Site plan amendment | \$250.00 | | | |
| Clearance of Conditions - consent | \$100.00 | | per lot | Lot as defined as follows: Single family home=1.0; Semi-detached=1.5; Multi-residential (more than two units)=No. of residential units/2 |
| Clearance of Conditions - subdivision | \$75.00 | | per lot | |
| Clearance of Conditions - maximum (consent or subdivision) | \$2,500.00 | | | |
| Environmental Report Review | \$250.00 | | plus peer review | Deposit for peer review |
| Traffic Impact Studies Review | \$250.00 | | plus peer review | |
| Waste Management | | | | |
| 83 Litre Recycling bin | \$6.20 | Inc. HST | | |
| Apartment Recycling bin (small) | \$3.50 | Inc. HST | | |
| 360 Litre Multi-residential | \$36.00 | Inc. HST | | |
| 360 Litre Industrial/Commercial and Institutional Recycling totes | \$72.00 | Inc. HST | | |
| Recycling lid for 83 Recycling bins | \$2.70 | Inc. HST | | |
| Composters | \$10.00 | Inc. HST | | |
| Green Cone | \$50.00 | Inc. HST | | |
| Green Cone Accelerator Powder | \$4.00 | Inc. HST | | |

BY-LAW NO. 4889-2007
SCHEDULE "A"

| Description of Fee or Charge | Approved 2021 Rate | HST Rate | | Notes |
|--|--------------------|----------|-------------------|---|
| Bag Tags | \$2.00 | | per tag | One bag tag shall be used for each garbage bag (up to 76 x 96 cm) or each rigid container (up to 128 litres) and each such bag or container must weigh less than 20kg. Two bag tags shall be used for each rigid container with a volume between 129 and 240 litres and this container must also weigh less than 20kg. Three bag tags shall be used for each rigid container with a volume between 241 and 360 litres |
| Disposal of waste at Salford Landfill | \$80.32 | | per tonne | |
| Construction and demolition material | \$76.85 | | per tonne | |
| Freon Units | \$10.00 | | per unit | |
| ICI Hazardous Waste - authorized by-law 5274-2011 | \$30.00 | | per 25L container | |
| <i>Fixed Rate Tipping Fees (Mixed Solid Waste) when weigh scale is offline</i> | | | | |
| Passenger Vehicle | \$23.00 | | | |
| Passenger Vehicle and Trailer | \$31.00 | | | |
| Pick-up Truck | \$22.00 | | | |
| Pick-up Truck and Trailer | \$36.00 | | | |
| Cube Van | \$36.00 | | | |
| Stake Truck | \$92.00 | | | |
| Farm Vehicle | \$92.00 | | | |
| Single-Axle Vehicle | \$109.00 | | | |
| Single-Axle Vehicle and Trailer | \$109.00 | | | |
| Tandem-Axle Vehicle | \$455.00 | | | |
| Tandem-Axle Vehicle and Trailer | \$1,093.00 | | | |
| Compacted Roll Off Vehicle | \$292.00 | | | |
| Non-Compacted Roll Off Vehicle | \$292.00 | | | |
| <i>Fixed Rate Tipping Fees (Construction and Demolition Waste)</i> | | | | |
| Passenger Vehicle | \$22.00 | | | |
| Passenger Vehicle and Trailer | \$30.00 | | | |
| Pick-up Truck | \$22.00 | | | |
| Pick-up Truck and Trailer | \$35.00 | | | |
| Cube Van | \$35.00 | | | |
| Stake Truck | \$88.00 | | | |
| Farm Vehicle | \$88.00 | | | |
| Single-Axle Vehicle | \$105.00 | | | |
| Single-Axle Vehicle and Trailer | \$105.00 | | | |

BY-LAW NO. 4889-2007
SCHEDULE "A"

| Description of Fee or Charge | Approved 2021 Rate | HST Rate | | Notes |
|--|--------------------|----------|-----------------------------|---|
| Tandem-Axle Vehicle | \$435.00 | | | |
| Tandem-Axle Vehicle and Trailer | \$1,045.00 | | | |
| Compacted Roll Off Vehicle | \$279.00 | | | |
| Non-Compacted Roll Off Vehicle | \$279.00 | | | |
| Wastewater Treatment | | | | |
| Sewage Extra-Strength Rate (over and above By-law No.2719-87 limit including but not limited to Biochemical Oxygen Demand, Total Suspended Solids and Total Phosphorus). This rate may be part of an agreement with the County | \$1.65 | Plus HST | per kg | |
| General Hauled Septage | \$12.00 | Plus HST | per cubic meter | |
| Hauled Wastewater (Domestic waste from a single source that is not general hauled septage, that meets the sewer use By-law No. 2719-87 whose source is within Oxford County and > 22,700 Litres either at one time or over the course of a year) | \$1.65 | Plus HST | per cubic meter | |
| Water and Wastewater | | | | |
| <i>Environmental Compliance Approval (ECA) and Watermain Authorizations</i> | | | | |
| Administration Fee | \$200.00 | | | |
| Sanitary sewers including appurtenances | \$900.00 | | | |
| Storm sewers including appurtenances | \$900.00 | | | |
| Joint application for Sanitary and Storm sewers inc. appurtenances | \$900.00 | | | |
| Low impact development | \$900.00 | | | |
| Sanitary forcemains | \$1,800.00 | | | |
| Sanitary sewer pumping stations | \$1,800.00 | | | |
| Joint application for Sanitary sewer pumping stations and Sanitary forcemains | \$1,800.00 | | | |
| Watermains including appurtenances | \$1,000.00 | | | |
| Rain Barrels | \$50.00 | Inc. HST | | |
| New Meter (< 25mm) - without radio transmitter | \$145.00 | | each | |
| New Meter (≥ 25mm) - without radio transmitter | Actual cost | | Based on full cost recovery | |
| Radio Transmitter for Water/Wastewater readings | \$130.00 | | each | |
| Meter checked for accuracy at customer's request and found to be accurate (< 25mm) | \$250.00 | | each occurrence | Meter checked for accuracy at customer's request and found not to be accurate |
| Meter checked for accuracy at customer's request and found to be accurate (≥ 25mm) | Actual cost | | each occurrence | |
| Shut-off / Turn-on Fee, 8am-4:30pm | \$55.00 | | each occurrence | |
| Shut-off / Turn-on Fee, after hours | \$80.00 | | each occurrence | |
| Service to shut-off/turn-on for emergency or plumbing repair | No Charge | | | |

BY-LAW NO. 4889-2007
SCHEDULE "A"

| Description of Fee or Charge | Approved 2021 Rate | HST Rate | | Notes |
|---|-------------------------|----------|---|--|
| Manual read of water/wastewater customer without radio transmitter | \$50.00 | | per read | |
| W/WW service call operator time - 8am-4:30pm | \$55.00 plus materials | | per hour | Private connection service call |
| W/WW service call operator time - after hours | \$110.00 plus materials | | per hour | Min. two and half hours; Private connection service call |
| Replacement of Water Meter due to Frost Damage | Meter Cost + \$55 | | each/per hour | |
| Replacement of Water Meter due to Frost Damage - after hours | Meter Cost + \$110 | | each/per hour | Min. two and half hours |
| Use of Bulk Water Station | \$25.00 | | per key fob | |
| Water Taken from Bulk Water Station | \$3.00 | | per m3 | |
| Connection to existing watermain or service within communities without water development charges (up to 25mm) | \$5,000.00 | | each occurrence for < 25mm and actual cost for ≥ 25mm; unless cost is specified in an existing by-law; or actual cost (County discretion) | Communities without Development Charges (DC) - Bright, Drumbo, Beachville, Innerkip, Brownsville, Dereham Centre, Embro, Hickson, Lakeside, Otterville, Princeton, Sweaburg and Springford |
| Connection to existing watermain or service within communities with water development charges (up to 25mm) | \$3,500.00 | | plus applicable development charges each occurrence; unless cost is specified in an existing by-law; or actual cost (County discretion) | Communities with Development Charges - Ingersoll, Mt Elgin, Norwich, Plattsville, Tavistock, Thamesford, Tillsonburg and Woodstock |
| Developer connection to existing watermain or service within communities without water development charges | \$1,500.00 | | per service within servicing community | Communities without Development Charges (DC) - Bright, Drumbo, Beachville, Innerkip, Brownsville, Dereham Centre, Embro, Hickson, Lakeside, Otterville, Sweaburg and Springford |
| Connection to existing sewer (Sewer depth 0 - 3.0 metres) | Min. \$6,000 | | or actual cost (County discretion) | |
| Connection to existing sewer (Sewer depth > 3.0 metres) | Min. \$9,000 | | or actual cost (County discretion) | |

BY-LAW NO. 4889-2007
SCHEDULE "A"

| Description of Fee or Charge | Approved 2021 Rate | HST Rate | | Notes |
|--|--------------------|----------|---|--|
| Developer connection to existing sewer within communities without sewer development charges | \$3,250.00 | | per service within servicing community | Communities without Development Charges (DC) - Innerkip, Embro, Thamesford |
| Connection of a service to an extended watermain or sewer | Actual cost | | Based on full cost recovery | |
| Installation of larger service connection due to premises demand | Actual cost | | Based on full cost recovery | |
| Grinder pump monthly maintenance charge (customers under section 4.1 of Grinder Pump Policy) | No Charge | | | |
| Grinder pump monthly maintenance charge (customers under sections 4.2 or 4.3 of Grinder Pump Policy) | Actual cost | | Based on full cost recovery when applicable as per By-law No. 5275-2011 | |
| Grinder pump package purchase | Actual cost | | | |
| Permit for automatic sprinklers non-metered individual customer | \$25.00 | | | |
| Permit for automatic sprinklers in non-metered multiple unit customer | \$10.00 | | per unit to a maximum of \$250.00 | |
| Permit for automatic sprinklers metered customer | No Charge | | | |
| Permits for outside water use for new sod, seed, or chemically sprayed lawns or for non-profit fund-raising events | No Charge | | | |
| Negotiation of Risk Management Plan – Future Threat Activities | \$200.00 | | Plus peer review | Deposit for peer review |
| Deposit for peer review – subject to full cost recovery when determined | \$1,500.00 | | | Deposit for peer review |
| Woodingford Lodge | | | | |
| Undergarment (for Hip Protector) - Any size | Actual cost | Inc. HST | | |
| Visitor/Family Meals | \$7.00 | | per meal | |
| Footcare - Sub-sequential Visit | Actual cost | | | |
| Footcare - Initial Assessment | Actual cost | | | |
| Staff Accompaniment | \$39.25 | | per hour | |
| Haircare - Shampoo | \$3.00 | | per service | |
| Haircare - Perm | \$55.00 | | per service | |
| Haircare - Cut/Barber Service | \$17.00 | | per service | |
| Haircare - Style/Set | \$17.00 | | per service | |
| Haircare - Dry | \$6.00 | | per service | |
| Haircare - Cut and Style/Set | \$28.00 | | per service | |
| Haircare - Colour Application | \$16.00 | | per service | |