

OXFORD COUNTY LIBRARY BOARD MEETING MINUTES

Tuesday, March 19, 2024

Members Present: Chair Julia Harris
Vice-Chair Laura Langford
Councillor David Mayberry
Megan Blair
Katherine Grieve
Cynthia Lacroix

Members Absent: Councillor Brian Petrie

Staff Present: L.M. Williams, CEO/Chief Librarian
L. Buchner, Director of Corporate Services

1. CALL TO ORDER

Oxford County Library meets in regular session this the nineteenth day of March, 2024 in Room 222, Oxford County Administration Building, Woodstock at 1:01 PM with Chair Julia Harris in the chair.

2. APPROVAL OF AGENDA

RESOLUTION 1

Moved By: David Mayberry
Seconded By: Laura Langford

Resolved that the Agenda be approved.

DISPOSTION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING

RESOLUTION 2

Moved By: Katherine Grieve
Seconded By: David Mayberry

Resolved that the Library Board minutes of February 20, 2024 be adopted as amended.



5. DELEGATIONS. PRESENTATIONS AND CONSIDERATION THEREOF

NIL

6. CONSIDERATION OF CORRESPONDENCE

NIL

7. REPORTS

7.1. 2024-12 Key Agenda Items and Policy Review Update (verbal report)

RESOLUTION 3

Moved By: Laura Langford

Seconded By: Megan Blair

That the Library Board receives Verbal Report 2024-12, Key Agenda Items and Policy Review Update for information and discussion.

DISPOSITION: Motion Carried

7.2. 2024-13 Librarian’s Report and Monthly Statistics`.....`

RESOLUTION 4

Moved By: David Mayberry

Seconded By: Laura Langford

That the Library Board receives Report 2024-13, Librarian’s Report and Monthly Statistics, for information and discussion.

DISPOSITION: Motion Carried

7.3. 2024-14 Library Room Rental Policy Review and Update

RESOLUTION 5

Moved By: Cynthia Lacroix

Seconded By: Laura Langford

That the Library Board receives Report 2024-14, Library Room Rental Policy Review and Update, and approves amendments and title change made to the Meeting Room Policy as amended.

DISPOSTION: Motion Carried

7.4. 2024-15 Study Room Policy Review and Update

RESOLUTION 6

Moved By: Katherine Grieve

Seconded By: Megan Blair

That the Library Board receives Report 2024-15, Study Room Policy Review and Update, and approves amendments to the Study Room Policy as set out in Attachment 1.

DISPOSITION: Motion Carried

7.5 2024-16 County General Policy Manual, Section 7 Health and Safety Policies Adoption

RESOLUTION 7

Moved By: Laura Langford
Seconded By: David Mayberry

That the Library Board receives Report 2024-16, County General Policy Manual, Section 7 Health and Safety Policy Adoption, and approves the formal re-adoption of all policies included in Section 7 as governing the operation of all County Library services and staff.

DISPOSITION: Motion Carried

7.6 2024-17 Rural Customer Engagement Update (Verbal Report)

RESOLUTION 8

Moved By: Laura Langford
Seconded By: Megan Blair

That the Library Board receives Verbal Report 2024-17, Rural Customer Engagement Update for update and discussion.

DISPOSITION: Motion Carried

8. UNFINISHED BUSINESS

NIL

9. MOTIONS

NIL

10. NOTICE OF MOTIONS

NIL

11. ENQUIRIES

Cynthia Lacroix informs the Board of a potential development in close proximity to the Innerkip Library.

12. ADJOURNMENT

RESOLUTION 9

Moved By: Cynthia Lacroix
Seconded By: Katherine Grieve

Resolved that the Board meeting of March 19, 2024 be adjourned until the next meeting scheduled for April 16, 2024 at 1:00 p.m.

DISPOSITION: Motion Carried at 1:58 p.m.

"Julia Harris"

Julia Harris, CHAIR

"Lisa Marie Williams"

Lisa Marie Williams, SECRETARY