

To: Warden and Members of County Council

From: Director of Corporate Services

Development Charges Annual Report - 2019

RECOMMENDATION

1. That County Council hereby receives Report No. CS 2020-14 prepared in accordance with Section 12 of O.Reg.82/98 of the *Development Charges Act, 1997*, and authorizes posting the report for public information.

REPORT HIGHLIGHTS

- Total development charges collected amounted to \$8,117,069 (\$7,706,522 – 2018)
- Accrued interest earned by the development charges accounts was \$315,279 (\$296,713 – 2018)
- Total development charges funds used for capital projects was \$7,457,029 (\$8,357,647 – 2018)

Implementation Points

In accordance with subsection 43(2.1) of the *Development Charges Act, 1997*, following adoption of the recommendation contained in this report, the Treasurer will make the report available to the public by posting it to the County website.

Financial Impact

Growth related capital projects have been funded using development charge revenues based on actual expenditures incurred in 2019 for projects identified in the current Development Charges Background Study.

The Treasurer has reviewed this report and confirms that the County is in compliance with subsection 59.1(1) of the *Development Charges Act, 1997*¹.

Risks/Implications

There are no risks or implications that will result by adopting the recommendation contained in this report.

¹ Subsection 59.1(1) A municipality shall not impose, directly or indirectly, a charge related to a development or a requirement to construct a service related to development, except as permitted by this Act or another Act. 2015, c.26, s.8

Strategic Plan (2015-2018)

County Council adopted the County of Oxford Strategic Plan (2015-2018) at its regular meeting held May 27, 2015. The initiative contained within this report supports the Values and Strategic Directions as set out in the Strategic Plan as it pertains to the following Strategic Directions:

3. *iii. A County that Thinks Ahead and Wisely Shapes the Future* - Demonstrated commitment to sustainability by:
 - *Ensuring that all significant decisions are informed by assessing all options with regard to the community, economic and environmental implications including:*
 - o *Life cycle costs and benefit/costs, including debt, tax and reserve levels and implications*
4. *ii. A County that Informs and Engages* - Inform the public about County programs, services and activities through planned communication that includes:
 - *A County Report Card that engages and informs our community and celebrates our successes and our history*

DISCUSSION

Background

In accordance with Section 12 of O.Reg.82/98, of the *Development Charges Act, 1997*, the Treasurer of the municipality shall provide to Council a financial statement relating to the reserve funds established under a by-law to collect development charges. The statement provided by the Treasurer is required to be made available to the public and to the Minister of Municipal Affairs and Housing on request.

Attachment No. 1 provides the following information prescribed in Section 12 of O.Reg.82/98 as information to be included in the statement of the treasurer of a municipality under section 43 of the Act:

- **Description of the Service** – service for which the fund was established.
- **Opening Balance** – balance of the reserve fund at the beginning of the year.
- **Collections** – funds received from property owners/developers usually at the date that a building permit is issued.
- **Accrued Interest** – interest earned on the fund balance.
- **Repayment of Borrowed Funds, Including Interest** – receipt of principal and interest of funds previously loaned.
- **Transferred to Capital or Other Funds** – funds taken from the reserve funds to meet growth-related net capital costs for which the development charge was imposed.
- **Amounts Refunded** – if the development charge is amended by Council or by the Municipal Board, the County shall immediately refund the difference.
- **Amounts Loaned to other Service Category** – the transfer of funds to finance another service i.e. water, sewer, etc. – to be repaid bearing interest.
- **Credits** – if a property owner/developer paid all or any portion of a charge relating to development prior to the development charge by-law coming into force, a credit is applied to offset the previous payment.

- **Amounts Borrowed from Fund for Other Municipal Purposes** - the transfer of funds to finance another municipal service.
- **Closing Balance** – balance of the reserve fund at the end of the year.
- **Other Development Charge By-law Rules**

Attachment No. 2 provides project specific information prescribed in Section 12 of O.Reg.82/98 that is to be included in the statement of the treasurer of a municipality under section 43 of the Act:

- **Capital Project Funded from Reserve Fund** – the amount of money from each development charge reserve fund used to fund the project.
- **Capital Project Costs Funded from Other Sources** – the amount and source of any other money used to fund the project.
- **Timing of Collection** – the development charge will be collected at the time of subdivision agreement for sewer and water services and at the time of issuance of the first building permit for all remaining services.
- **Indexing** – automatic indexing of the development charges will be implemented on April 1 of each year, in accordance with the Statistics Canada Construction Price Statistics.
- **10% Reduction** – capital costs must be reduced by 10% with the exception of water supply services, waste water services, storm water drainage and control services, services related to a highway and to electrical power, transit, waste diversion, police and fire protection services – the primary services that the 10% reduction applies to are parks, recreation and libraries.

Comments

Development Charge Eligible Cost Analysis

The nature of capital projects and timing identified when the by-law was passed reflected the intentions of the Council at that time. However over time, municipal projects and Council priorities change; Council's intentions may alter; and, different capital projects (and timing) may be required to meet the need for services required by new growth. The development related capital requirements are established over a ten year planning period. By-laws passed under the *Development Charges Act* expire five years after the day it come into force. As such, the County's development charges background study was reviewed over the course of 2018 and 2019 resulting in the enactment of new by-laws taking effect June 26, 2019. Due to recent amendments to the *Development Charges Act, 1997*, the current by-laws are expected to be updated within the next year to ensure compliance with the new legislation.

Development Charges are used to finance capital works required for new housing and non-residential development. The county-wide by-laws apply to most new residential and some forms of non-residential development on lands within the boundaries of Oxford County. Development Charges generated from the county-wide charge go toward growth-related costs associated with general government, roads, land ambulance, waste diversion and library services. The water and wastewater by-laws apply specifically to development of lands within a geographic area defined in each by-law that generally corresponds to the jurisdiction named in the title. Development Charges generated from these by-laws go toward growth-related costs associated with the provision of water and wastewater infrastructure. All current County Development Charge by-laws under the authority of the *Development Charges Act, (1997)* came into effect on June 26, 2019.

Conclusions

The County schedule of Development Charges is summarized in the tables found on Attachment No. 3. The schedule sets out the charges that are applicable to residential development by unit type: single and semi-detached dwelling units; apartments; and other multiples. Charges applicable to non-residential development are levied based on square meter of gross floor area. To determine the total County charge, add the county-wide charges to the applicable area-specific charges for water and wastewater. For areas not serviced by municipal sewer and water services, only the county-wide charge applies. The County Development Charges are indexed on April 1st of each year in accordance with the annual change in the Statistics Canada Construction Price Index.

SIGNATURES

Report Author:

Original signed by

Carolyn King, CPA, CA
Manager of Finance

Departmental Approval:

Original signed by

Lynn S. Buchner, CPA, CGA
Director of Corporate Services

Approved for submission:

Original signed by

Peter M. Crockett, P.Eng.
Chief Administrative Officer

ATTACHMENTS

Attachment No. 1 - Development Charge Reserve Funds Statement, December 31, 2019
Attachment No. 2 – Growth-Related Projects Funding Sources, 2019
Attachment No. 3 – County Development Charges Schedule, April 1, 2020



**Growth-Related Projects Funding Sources
For the Year Ended December 31, 2019**

CAPITAL PROJECT	PROJECT DESCRIPTION	YTD EXPENDITURES	UNFINANCED CAPITAL	TOTAL	TAXATION	WWW RATES & RESERVES **	RESERVES **	DEVELOPMENT CHARGES	OTHER SOURCES*
ROADS									
CR4 - CNR BRIDGE	Prior Project Recovery - Grade separation and improvements.	-	-	-	-	-	(714,501)	714,501	-
911301 Drumbo Yard Facilities	Drumbo equipment storage building	133,039	-	133,039	-	-	113,977	19,062	-
930000 TRANSPORTATION MASTER PLAN	Development of a 20 year transportation strategy that accommodates growth and change.	13,907	-	13,907	-	-	2,580	11,327	-
930003 COUNTY ROAD 3	CR 3 Princeton From Roper St to CR 2 - 2020 Design for Urbanization	8,800	-	8,800	-	-	4,400	4,400	-
930015 COUNTY ROAD 15	Prior Project Recovery - road improvements	-	-	-	-	-	(200,000)	200,000	-
930016 COUNTY ROAD 16	Road improvements on CR 16 from Kintore to Zorra 31st Line - Phase 1 Construction (31st Line to 27th Line) & Phase 2 2019 Design (27th Line to east limit of Kintore)	59,343	-	59,343	-	-	29,671	29,672	-
930035 COUNTY ROAD 35	CR 35 (Devonshire Ave) Woodstock (Lansdowne to CR 4) - urbanization. Phase 1 Design (Lansdowne Ave to Woodall Way)	4,990	-	4,990	-	-	2,495	2,495	-
930036 COUNTY ROAD 36	Road improvements on CR 36 from Township Rd 5 to CR 29.	1,899,732	-	1,899,732	-	-	1,500,583	78,978	320,172
930059 COUNTY ROAD 59	Norwich Ave and Juliana Intersection Design. Intersection improvements at CR 59 and Lakeview.	408,613	-	408,613	-	-	8,098	388,494	12,021
930119 CR 119	RD 119 (Bell St – Ingersoll) from Thames St. to Ingersoll St., Reconstruction and accommodation of pedestrian and cycling infrastructure.	1,791,100	-	1,791,100	-	-	852,118	852,118	86,865
930150 URBANIZATION	CR 9 (Hamilton Rd), Ingersoll - from CR 10 to Ingersoll West limit (design), Bright, CR 22 South and CR 8 West (design)	114,221	-	114,221	-	-	83,425	30,796	-
930300 TRAFFIC SIGNALS	Intersection improvements at CR 59 and Lakeview (growth related). Prior Project Recovery - Intersection improvements at CR 15 and Beard's Lane. Replacement/Repair to existing traffic signals.	346,746	-	346,746	-	-	93,130	252,018	1,597
		4,780,491	-	4,780,491	-	-	1,775,977	2,583,860	420,655
WATER									
900016 SCADA MASTER PLAN	Development of SCADA and instrumentation/control standards and purchase of hardware to extend SCADA system for water/wastewater infrastructure	31,504	-	31,504	-	27,297	-	4,208	-
900018 WATER MODEL	Implementation of new water modelling software.	26,425	-	26,425	-	7,042	-	19,382	-
960170 WOODSTOCK CR4 & LANSDOWNE WATERMAIN	Extension of Watermain to service development.	54,286	-	54,286	-	6,080	-	48,206	-



**Growth-Related Projects Funding Sources
For the Year Ended December 31, 2019**

CAPITAL PROJECT	PROJECT DESCRIPTION	YTD EXPENDITURES	UNFINANCED CAPITAL	TOTAL	TAXATION	W/WW RATES & RESERVES **	RESERVES **	DEVELOPMENT CHARGES	OTHER SOURCES*
960171 WDSTK - CR17 BPS	Construction of a pumping station and associated watermain to service development lands north of Pittock reservoir in Woodstock.	910,287	-	910,287	-	708,467	-	175,500	26,320
960230 TILLSONBURG IN DISTRIBUTION WATER STORAGE	Study to determine preferred location of additional storage (reservoir or tower)	1,270	-	1,270	-	254	-	1,016	-
BOOSTED PRESSURE ZONE	Prior Project Recovery - Construction of the Tillsonburg North Area Boosted Pressure Zone.	-	-	-	-	(150,000)	-	150,000	-
PUMPHOUSE UPGRADES	Prior Project Recovery - Upgrades to the Ingersoll pumphouse and H2S Removal.	-	-	-	-	(200,000)	-	200,000	-
960437 TAVISTOCK WELL 4	Initiate a Class EA Study to determine the preferred means of bringing Well 4 online	1,115	-	1,115	-	279	-	836	-
960439 THAMESFORD ADDITIONAL SUPPLY	Increase in firm water supply required to meet ICI demand	118,342	-	118,342	-	-	-	118,342	-
PHASE 1 TRANSMISSION MAIN	Prior Project Recovery - Construction of the phase 1 transmission main in Norwich.	-	-	-	-	(127,355)	-	127,355	-
PLATTSVILLE WATER TOWER	Prior Project Recovery - Construction of the Plattsville Water Tower.	-	-	-	-	(55,000)	-	55,000	-
CR 2 / BANNER ROAD WATERMAIN	Prior Project Recovery - Construction of the County Road 2 / Banner Road Watermain through Thamesford.	-	-	-	-	(75,000)	-	75,000	-
		1,143,230	-	1,143,230	-	142,064	-	974,846	26,320
WASTEWATER									
900016 SCADA MASTER PLAN	Development of SCADA and instrumentation/control standards and purchase of hardware to extend SCADA system for water/wastewater infrastructure	31,504	-	31,504	-	27,297	-	4,208	-
950141 TRUNK SEWER JACK POOLE	Replacing and upsizing portions of the Northeast Trunk Sanitary Sewer in Woodstock.	225,511	-	225,511	-	(105,759)	-	331,270	-
950163 WDSTK - LANSDOWNE PS	Design costs for the Lansdowne pumping station in anticipation of growth needs.	3,735	-	3,735	-	-	-	3,735	-
950172 WOODSTOCK NORTH TRUNK SEWER I/I	Study to determine the source of inflow and infiltration within the north trunk sewer	1,389	-	1,389	-	1,158	-	231	-
950200 WWTP UPGRADE	Engineering for the upgrade/expansion of the Tillsonburg Wastewater Treatment Plant.	195,914	-	195,914	-	58,774	-	137,140	-
950227 TBURG - NORTH ST TRUNK SEWER	Construction of a trunk sewer and pumping station to service lands around North Street Tillsonburg.	1,825,896	-	1,825,896	-	273,884	-	1,552,011	-
950350 NEW LINEAR	Prior Project - South Ingersoll extension project	-	-	-	-	(200,000)	-	200,000	-



**Growth-Related Projects Funding Sources
For the Year Ended December 31, 2019**

CAPITAL PROJECT	PROJECT DESCRIPTION	YTD EXPENDITURES	UNFINANCED CAPITAL		TOTAL	TAXATION	W/WW RATES & RESERVES **	RESERVES **	DEVELOPMENT CHARGES	OTHER SOURCES*
INGERSOLL WWTP	Debt Recovery - Ingersoll Wastewater Treatment Plant Expansion - By-Law 6061-2018	550,054	-	1	550,054	-	219,069	-	330,985	-
TAVISTOCK WWTP EXPANSION / UPGRADE	Prior Project Recovery - Expansion of the Tavistock Wastewater Treatment Plant.	-	-		-	-	(150,000)	-	150,000	-
TAVISTOCK LAGOON UPGRADES	Debt Recovery - Tavistock Lagoon Upgrades - By-Law 5256-2011	272,825	-		272,825	-	109,130	-	163,695	-
PLATTSVILLE LAGOON UPGRADES	Prior Project - Plattsville Lagoon Upgrades	-	-		-	-	(100,000)	-	100,000	-
PLATTSVILLE LAGOON UPGRADES	Debt Recovery - Plattsville Lagoon Upgrades - By-Law 5113-2009	59,612	-		59,612	-	11,922	-	47,690	-
950810 DRUMBO - WWTP	Expand the existing Wastewater Treatment Plant to treat projected future wastewater flows.	108,156	-		108,156	-	36,052	-	72,104	-
BIOSOLIDS CENTRALIZED STORAGE FACILITY	Prior Project - Expansion of the Dewatered Biosolids Winter Storage Building.	-	-		-	-	(2,480)	-	2,480	-
		3,274,596	-		3,274,596	-	179,047	-	3,095,549	-
LIBRARY										
TILLSONBURG LIBRARY	Debt Recovery - Tillsonburg Library Renovations Project - By-Law 5503-2013.	96,266	-		96,266	(24,242)	-	(72,024)	96,266	-
NORWICH LIBRARY	Debt Recovery - Norwich Library Building Project - By-Law 4799-2007.	62,107	-		62,107	(53,958)	-	(8,149)	62,107	-
TILLSONBURG LIBRARY	Prior Project Recovery - Tillsonburg Library Renovations Project	-	-		-	-	-	(90,513)	90,513	-
NORWICH LIBRARY	Prior Project Recovery - Norwich Library Building Project	-	-		-	-	-	(43,609)	43,609	-
COLLECTION MATERIAL	Prior Project - Recovery of prior year over contribution	-	-		-	-	-	26,856	(26,856)	-
		158,373	-		158,373	(78,200)	-	(187,439)	265,639	-
LAND AMBULANCE										
915010 EMS MILL ST	Prior Project Recovery - Construction EMS Mill Street Station	-	-		-	-	-	(200,000)	200,000	-
AMBULANCE PURCHASE	Paramedic service level enhancements	152,358	-		152,358	-	-	15,236	137,122	-
EQUIPPED PARAMEDICS	Paramedic service level enhancements	30,000	-		30,000	-	-	3,000	27,000	-
915010 EMS MILL ST	Debt Recovery - Construction EMS Mill Street Station - By-Law 5503-2013.	207,519	-		207,519	132,519	-	-	75,000	-
		389,877	-		389,877	132,519	-	(181,764)	439,123	-
WASTE DIVERSION COLLECTION	Provision for Waste Diversion Collection Contract	-	-		-	(10,000)	-	-	10,000	-



**Growth-Related Projects Funding Sources
For the Year Ended December 31, 2019**

CAPITAL PROJECT	PROJECT DESCRIPTION	YTD EXPENDITURES	UNFINANCED CAPITAL	TOTAL	TAXATION	W/WW RATES & RESERVES **	RESERVES **	DEVELOPMENT CHARGES	OTHER SOURCES*
ADMINISTRATION									
SUSTAINABLE COMMUNITY SERVICING PLAN	Development of a Sustainable Community Servicing Tool to guide the decision making on any proposed extension to existing or creation of new water and wastewater systems.	-	-	-	-	-	2,747	(2,747)	-
DEVELOPMENT CHARGE STUDY UPDATE	Development charges study as part of the 5 year review of DC charges.	64,973	-	64,973	6,497	-	-	58,475	-
SECONDARY PLANNING AND SERVICING STUDIES	Secondary planning and servicing study.	6,347	-	6,347	2,063	-	-	4,284	-
ADMINISTRATION BUILDING	Prior Project Recovery - Construction of the Oxford County Administration Building.	-	-	-	(28,000)	-	-	28,000	-
		71,320	-	71,320	(19,440)	-	2,747	88,013	-
Total		9,817,887	-	9,817,887	24,879	321,111	1,409,521	7,457,029	446,975

* Other Revenue Sources includes Capital Contributions, other Municipal contributions, Federal Gas Tax, CWWF funding and Debenture financing.

** Negative reserve amounts represent a replenishment of previous funding from reserves.

¹ Debentured \$6,500,000 in 2018 - By-Law 6061-2018; \$3,911,260 (60%) of the debenture is recoverable from future development charges collected

OXFORD COUNTY DEVELOPMENT CHARGES

This document summarizes the Development Charges according to the following by-laws:

6121-2019	County-Wide	6126-2019	Norwich Water & Wastewater
6122-2019	Woodstock Water & Wastewater	6125-2019	Tavistock Water & Wastewater
6123-2019	Tillsonburg Water & Wastewater	6128-2019	Plattsville Water & Wastewater
6124-2019	Ingersoll Water & Wastewater	6129-2019	Drumbo Water & Wastewater
6127-2019	Thamesford Water & Wastewater	6130-2019	Mt. Elgin Water & Wastewater

This document is intended as a guide.

Refer to the approved by-law and consult with County or municipal staff to determine charges that apply to specific development proposals. The by-laws are available in full at Customer Service in the Oxford County Administration Building during regular business hours (weekdays from 8:00 a.m. to 4:30 p.m.). They are also available on the County website at: www.oxfordcounty.ca/developmentcharges.

In addition to the County Development Charges, most area municipalities in Oxford County also have Development Charges by-laws. Refer to the Building Department of the area municipality or follow the website link above to the summary tables for information regarding the municipal Development Charges, where provided.

PURPOSE OF DEVELOPMENT CHARGES

Development Charges are used to finance capital works required for new housing and non-residential development. The county-wide by-law applies to most new residential and some forms of non-residential development on lands within the boundaries of Oxford County. Development Charges generated from the county-wide charge go toward growth-related costs associated with administration, roads, waste diversion, land ambulance and library services. The water and wastewater by-laws apply specifically to development of lands within a geographic area defined in each by-law that generally corresponds to the service area named in the title. Development Charges generated from these by-laws go toward growth-related costs associated with the provision of water and wastewater infrastructure. All County Development Charge by-laws were passed under the authority of the Development Charges Act, (1997) on June 26, 2019.

SCHEDULE OF CHARGES

The County schedule of Development Charges is summarized in the tables below and on the following page. For area municipal charges, please refer to the appropriate municipal by-law. The schedule sets out the charges that are applicable to residential development by unit type: single and semi-detached dwelling units; apartments; and other multiples. Charges applicable to non-residential development are levied per square metre of gross floor area and per wind turbine. To determine the total County charge, add the county-wide charges to the applicable area-specific charges for water and wastewater. For areas not serviced by municipal sewer and water services, only the county-wide charge applies. The County Development Charges will be indexed on April 1st of each year in accordance with the annual change in the Statistics Canada Construction Price Index.

COUNTY-WIDE DEVELOPMENT CHARGE RATES SCHEDULE - RESIDENTIAL AND NON-RESIDENTIAL EFFECTIVE APRIL 1, 2020

Service Component	RESIDENTIAL DWELLINGS ¹				NON-RESIDENTIAL ²	
	Single Detached & Semi Detached	APARTMENTS		Other Multiples	\$/sq m of Floor Area	Per Wind Turbine
		2-Bedroom & Larger	Bachelor & 1-Bedroom			
Administration	96	50	34	60	0.37	96
Land Ambulance	307	164	110	192	1.18	307
Roads & Related	2,727	1,454	984	1,713	10.52	2,727
Waste Diversion	29	15	10	19	0.15	0
Library Service ¹	422	224	152	264	0.38	0
Total	\$3,581	\$1,907	\$1,290	\$2,248	\$12.60	\$3,130

¹The charge for library service is not applicable in Woodstock

² Industrial buildings exempt

AREA-SPECIFIC DEVELOPMENT CHARGE RATES SCHEDULE - RESIDENTIAL AND NON-RESIDENTIAL

EFFECTIVE APRIL 1, 2020

		RESIDENTIAL DWELLINGS ¹				NON-RESIDENTIAL ²
Area	Service	Single Detached & Semi Detached	APARTMENTS		Other Multiples	\$/sq m of Floor Area
			2-Bedroom & Larger	Bachelor & 1-Bedroom		
Woodstock	Water	\$1,744	\$930	\$629	\$1,096	\$6.89
	Wastewater	\$3,143	\$1,675	\$1,133	\$1,975	\$12.07
Tillsonburg	Water	\$1,599	\$853	\$576	\$1,004	\$7.46
	Wastewater	\$4,818	\$2,568	\$1,738	\$3,026	\$22.48
Ingersoll	Water	\$1,399	\$746	\$505	\$879	\$4.65
	Wastewater	\$5,566	\$2,968	\$2,008	\$3,497	\$18.51
Thamesford	Water	\$6,302	\$3,360	\$2,273	\$3,959	\$20.93
	Wastewater	\$0	\$0	\$0	\$0	\$0
Norwich	Water	\$1,682	\$897	\$607	\$1,057	\$5.96
	Wastewater	\$7,942	\$4,234	\$2,865	\$4,990	\$28.14
Tavistock	Water	\$1,215	\$648	\$438	\$764	\$4.27
	Wastewater	\$10,897	\$5,810	\$3,930	\$6,846	\$38.26
Plattsville	Water	\$5,556	\$2,962	\$2,003	\$3,490	\$25.93
	Wastewater	\$14,441	\$7,699	\$5,209	\$9,073	\$67.40
Drumbo	Water	\$0	\$0	\$0	\$0	\$0.00
	Wastewater	\$4,121	\$2,197	\$1,486	\$2,589	\$10.52
Mt. Elgin	Water	\$5,925	\$3,159	\$2,137	\$3,722	\$17.13
	Wastewater	\$61	\$32	\$22	\$38	\$0.17

¹For exemptions that may apply, check applicable by-laws

²Industrial buildings exempt

APPLICATION

Development Charges are imposed against all lands to be developed, where the development requires:

- Passing of a zoning by-law or zoning by-law amendment;
- Approval of a minor variance;
- Granting of part lot control;
- Approval of a plan of subdivision;
- Approval of consent to sever land;
- Approval of condominium; or
- Issuance of a building permit

EXEMPTIONS

Certain exemptions apply and reference should be made to the applicable by-law(s) concerning exemptions.

COLLECTION

Development Charges imposed by the County under its by-laws are to be calculated and payable in full, either in money or by the provision of services as may be agreed upon, or by credit granted by the County under the provisions of the Act, on the date that a building permit is issued. For area-specific water and wastewater services, Development Charge calculation and payment may be due on the date the owner and the municipality enter into a subdivision or consent agreement, in relation to lands where such planning approval is required.

STATEMENT OF TREASURER

Each year, the County Treasurer will issue a statement for the preceding year including opening and closing balances of the Development Charge reserve funds and of transactions relating to the funds; identify all assets whose capital costs were funded under a development charge by-law during the year and the manner in which any capital cost not funded under the by-law was or will be funded; and a statement as to compliance with the Statement of Treasurer requirements of the Development Charges Act.

The annual statement of the County Treasurer regarding Development Charges Reserve Funds will be available by April 30th of the subsequent year. This statement may be viewed by the public at Customer Service in the Oxford County Administration Building (21 Reeve Street, Woodstock, Ontario) during regular business hours (weekdays from 8:00 a.m. to 4:30 p.m.) or on the County website at: www.oxfordcounty.ca.

ADDITIONAL INFORMATION

Oxford County

P.O. Box 1614, 21 Reeve Street, Woodstock, ON N4S 7Y3
 Phone: 519-539-9800 | 1-800-755-0394 | Fax: 519-421-4713
www.oxfordcounty.ca | customerservice@oxfordcounty.ca

