

COUNTY OF OXFORD

APPLICATION FOR EXEMPTION FROM PART LOT CONTROL

The undersigned hereby requests the County of Oxford to consider an application for exemption from Part Lot Control pursuant to Section 50(7) of the Planning Act, R.S.O. 1990, on the lands hereinafter described.

**1. Registered Owner(s): (as registered on title)**

Name: \_\_\_\_\_ Residence: \_\_\_\_\_  
Address: \_\_\_\_\_ Business: \_\_\_\_\_  
\_\_\_\_\_ Fax: \_\_\_\_\_  
Postal Code: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Applicant (if other than registered owner):**

Name: \_\_\_\_\_ Residence: \_\_\_\_\_  
Address: \_\_\_\_\_ Business: \_\_\_\_\_  
\_\_\_\_\_ Fax: \_\_\_\_\_  
Postal Code: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Solicitor or Agent:**

Name: \_\_\_\_\_ Residence: \_\_\_\_\_  
Address: \_\_\_\_\_ Business: \_\_\_\_\_  
\_\_\_\_\_ Fax: \_\_\_\_\_  
Postal Code: \_\_\_\_\_ Email Address: \_\_\_\_\_

**List any mortgage(s), charge or encumbrance(s) on the property:**

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

**2. Location of Subject Land:**

Municipality \_\_\_\_\_ former municipality \_\_\_\_\_  
Lot(s) \_\_\_\_\_ Concession \_\_\_\_\_  
Lot(s) \_\_\_\_\_ Registered Plan No. \_\_\_\_\_  
Part(s) \_\_\_\_\_ Reference Plan No. \_\_\_\_\_

The subject land is located on the \_\_\_\_\_ side of \_\_\_\_\_ (St./Rd./Ave./Line)  
lying between \_\_\_\_\_ and \_\_\_\_\_ (St./Rd./Ave./Line)  
Street and/or 911 Address (if any): \_\_\_\_\_

**3. Purpose of Application:** \_\_\_\_\_

What type of housing is proposed? \_\_\_\_\_

**INFORMATION ABOUT SUBJECT LANDS**

- 4. a) Present Official Plan Designation applying to the subject land: \_\_\_\_\_
- b) Present Zoning applying to the subject land: \_\_\_\_\_

**5. Site Information:** (please use additional page(s) if necessary) **A survey plan is required.**

	Lot 1		Lot 2		All Lots the Same	
	metric	imperial	metric	imperial	metric	imperial
Lot Area (sq.ft/sq.m)						
Lot Frontage (ft/m)						
Lot Depth (ft/m)						
Lot Coverage (%)						
Front Yard (ft/m)						
Rear Yard (ft/m)						
Interior Side Yard (ft/m)						
Exterior Side Yard (ft/m)						
Total Building Area (sq.ft/sq.m)						
Landscaped Open Space (%)						
Width of Planting Strip (ft/m)						
Width of Driveway (ft/m)						
Number of Parking Spaces						

6. Other Site Information (specify)

\_\_\_\_\_

\_\_\_\_\_

**THIS SECTION TO BE COMPLETED IN THE PRESENCE OF A COMMISSIONER FOR TAKING AFFIDAVITS**

I / WE, \_\_\_\_\_ of the \_\_\_\_\_

of \_\_\_\_\_ in the \_\_\_\_\_ of \_\_\_\_\_

DO SOLEMNLY DECLARE THAT:

All of the prescribed information contained in this application and that the information contained in the documents that may accompany this application is true .

DECLARED before me at the \_\_\_\_\_

of \_\_\_\_\_ in the \_\_\_\_\_

\_\_\_\_\_ of \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Owner / Applicant

\_\_\_\_\_  
Owner / Applicant

\_\_\_\_\_  
A Commissioner for Taking Affidavits

**PART LOT CONTROL - NOTES**

Section 50(5) of the Planning Act, 1990 prevents parts of lots or blocks on a registered plan from being conveyed, mortgaged or entered into an agreement of purchase and sale without municipal approval if abutting land is being retained.

The two mechanisms available under the Planning Act which permit a landowner to sell part of a lot or block on a registered plan are through Section (53) dealing with Consents (severances) or Section 50(7) dealing with Exemption from Part-Lot Control. An application for exemption from Part Lot Control will generally only be considered appropriate when It has been deemed that an application for consent is not necessary.

The County of Oxford Official Plan states that applications for Part Lot Control Exemption (Section 10.3.3) "will only be permitted when no further conditions for development are required."

Applicants are encouraged to discuss the nature of their proposal with representatives of the County of Oxford Community Planning Office to determine whether an application for Exemption from Part Lot Control is appropriate given their particular circumstance.

**\*\*\*\*A draft reference plan or survey sketch is required to be submitted with the attached application form for proposals for exemption from Part Lot Control. Prior to the passing of the exempting By-Law a deposited reference plan must be submitted.\*\*\*\***

If the applicant is not the owner of the land that is the subject of this application, a written authorization of the owner that the applicant is authorized to make the application must be included with this form.

One original application form and accompanying draft reference plan or survey sketch must be submitted to:

Community Planning Office  
County of Oxford  
P. O. Box 1614, 21 Reeve Street  
Woodstock ON N4S 7Y3  
Phone: (519) 539-9800

The application must be accompanied by the appropriate fee paid by debit/credit card, cash or cheque payable to the '**Treasurer, County of Oxford**'.

<b>Application Fee</b> .....	<b>\$760.00</b>
<b>Plus: For 1-6 parts/new lots</b> .....	<b>\$160.00 per part/new lot</b>
<b>For more than 6 parts/new lots (7+)</b> .....	<b>\$1,055.00 (maximum)</b>
<b>(All lots/parts must be exempted under one by-law)</b>	

The above fees are current as of January 1, 2021.  
Please contact the Community Planning Office for the current fee.

**Municipal Freedom of Information and Protection of Privacy Act - Notice of Collection & Disclosure**

The collection of personal information on this form is legally authorized under Sec.53 of the *Planning Act* and O.Reg.197/96 for the purpose of processing your planning application. Questions about this collection should be directed to the Director of Community Planning at the County of Oxford, 21 Reeve St., P.O. Box 1614, Woodstock, ON N4S 7Y3 or at 519-539-9800 x3207.

Pursuant to Sec.1.0.1 of the *Planning Act*, and in accordance with Sec.32(e) of the *Municipal Freedom of Information and Protection of Privacy Act*, it is the policy of the County of Oxford to make all planning applications and supporting material available to the public.